

OAKRIDGE SCHOOL DISTRICT NO. 76

The following identified, District-owned equipment is released for use with the stipulation that the responsible party agrees to return it in the same condition as borrowed. If the equipment is damaged, lost or stolen while on loan, said party agrees to pay for the repair or replacement of the equipment within a time-frame agreed upon by the building administrator and/or District superintendent.

Name of responsible party: _____

Organization: _____ Phone: _____

Address: _____

Building borrowed from: _____ Deposit: _____

Description of equipment borrowed (include quantity, and District ID/Serial number):

Date and time to be picked up: _____

Date to be returned: _____

Deposit: _____

Approved by: _____ Date: _____

Picked up by: _____ Date: _____