

Oakridge School District  
School Sponsored Student Fund Raising Request Form

1. Description of fund raising activity: \_\_\_\_\_  
\_\_\_\_\_

2. Student organization: \_\_\_\_\_ Advisor: \_\_\_\_\_  
(Signature)

3. Date and time of fund raiser: \_\_\_\_\_

4. Location(s) of activity: \_\_\_\_\_

5. Names of persons responsible for supervision: \_\_\_\_\_  
\_\_\_\_\_

6. Description of transportation arrangements (if applicable) \_\_\_\_\_  
\_\_\_\_\_

7. Is a contract involved with a third party? Yes No.  
If "Yes" list name and telephone \_\_\_\_\_

8. Anticipated gross receipts \$ \_\_\_\_\_ and net profit \$ \_\_\_\_\_.

9. Letter of Introduction attached? Yes No.

10. Principal's approval: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

11. Ledger (completed after completion of activity)

a. Seed funds if any: \_\_\_\_\_

b. Gross receipts: \_\_\_\_\_

c. Net profit: \_\_\_\_\_

12. Deposit into ASB account: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

Notes: